

**Minutes for Radio Interoperability Project
May 5, 2005**

Attendance: Jim Albanese, Bill Bleyle, David Bloss, Scott Cary, Dave Cowburn, Warren Darby, Norm Doyle, Charlie Gabriel, Kathy Hanna, Al Kalfass, Jeff Martin, Rustan Petrela, Rick Rioux, Pete Small, Sean Sparks, Dave Stevenson, Ron Wheatley, Steve Wisely, Mark Zoanetti

The next meeting will be in August and be communicated by e-mail.

Jim Albanese opened by welcoming all

- ✓ The Project is a little behind.
- ✓ The 1st grant will be awarded in the next 2-5 weeks
- ✓ The RF contract will be ready in about 1 week.
- ✓ Jim and Charlie met with Syracuse Police Chief, Chief Gary Miguel, and he is in 100% support of this project.
- ✓ LOC frequencies are in except for Lysander and Kirkville. Warren Darby is in contact with both agencies on behalf of this project. We have started with the 59 of 61 agencies and can amend the documentation later, if necessary.
- ✓ All of the requirements information is in except Elbridge which is not participating in this phase.
- ✓ Jim, Steve, Dave and Charlie will present an overview of this project at the County Legislature, Public Safety Committee on May 12 at 9:00 a.m. in the Chairman's Room, in the Onondaga County Court House, 4th floor. All are welcome to attend. Additional briefings to the Legislature will be scheduled for every other month.

Charlie discussed:

- ✓ The conceptual framework work is in progress for EMS and Chiefs of Police.
- ✓ Exact funding from Homeland Security for the RF contract is not known.
- ✓ Charlie has been appointed to the National SAFECOM Advisory Board for Standards Requirements.

Steve discussed:

- ✓ Charlie and Dave are not yet set up with working space at E-911
- ✓ Steve and Charlie will continue doing agency meetings/ road shows, as requested
- ✓ Steve will send e-mails to whole group as warranted and requests that project related information also be sent to him.

General

- ✓ Al Kalfass reported the functional requirements are drafted and his ongoing efforts with EMS. Al expressed concerns about the number of frequencies and options for EMS. There is an intent to have much of the radio/ task group be transparent. For purposes of this project the concept of 'channel' as we know it is not accurate. Charlie reiterated that it is essential that the EMS Directors specify their needs/ vision. Steve and Charlie are available to meet with the EMS Directors if it would be helpful. Al will know more on Monday, May 12 after the EMS Directors' meeting.
- ✓ Sean Sparks distributed the E-911 Dispatcher Staffing levels. These are attached to the e-mail.

Next Steps:

Charlie, Dave and others will continue work on the following for the next 2 months and recommend the next meeting be held in August.

1. Organizing the requirements to include Operational Requirements, Functional Requirements, Technical Requirements, Update the CTO documents with # of radios, types of radios and systems
2. Collecting the Group Assignment Plans for Law Enforcement Talk Group, City/County Fire Talk Group, City/County and possible EMS Talk Group, Interoperable Talk Groups.

The RF Engineer may contact agencies for follow up information on information submitted.

Please continue to stay engaged and communicate with your constituencies.

Next meeting will be in August and the date/ time/ place will be communicated by e-mail.