

OCICS – Team Leads

Monthly Project Status Meeting

September 16, 2009

9:30 a.m. @ the 911 Center Roll Call Room

Present were:

Jan Blair, Motorola
Aaron Boone, Motorola
Rick Angelillo, Motorola
Rich Rainforth, Motorola
John Balloni, Commissioner, Project Administrator
Jo-Anne Munroe, Deputy Commissioner, Team Lead County 911
Lori Hable, Secretary to the Commissioner, 911 Center
Ed Healy, PSSS, Team Lead, Voice Recorder
David Stevenson, Consultant, Team Lead, Technical
John Heisler, III, County Executive's Office
Joe Rinefierd, Director Fire Bureau, Project Point of Contact
Ben Rinaldi, PSSS, 911 Center, Team Lead Policy & Procedures
Carl Loerzel – PSSS, Team Lead CAD Integration (*excused*)
Kevin Spraker, PSD, Technical, 911 (*excused*)
Sean Sparks, SODO, Team Lead Technical, 911
Scott McInnis, SODO, Assistant Technical, 911
Chuck Combs – SODO, Team Lead Training

Lucy Howard – Team Lead Asset Management
Rick Rioux - Team Lead Syracuse Police
Bob Haumann, Syracuse Police
Jeff Daly - Deputy Chief, Team Lead Syracuse Fire
Bill Bleyle - Captain, Team Lead Onon Co Police Agencies
Ray Herrick, Team Lead Sheriff's Office
Robert Capria, OCSO
Tony DiGregorio – Director, Team Lead EMS (*excused*)
Dave Steinberg – County Fire Chiefs
Mike Downey – Team Lead NYSP (*Absent*)
Brian Butler – United Radio
Ken Cook – Central Region Fire Districts Association
Kevin Pooley – United Radio (*Absent*)
Tom Callahan, Team Lead, Information Technology (*N/A*)
Chick Langone – Langone & Associates (*N/A*)
Norm Boucher – Langone & Associates (*N/A*)

Opening Comments & Updates, Joe Rinefierd, Project (Manager) Point of Contract

Welcomed everyone to the meeting and turned it over to Commissioner Balloni.

Project Update, Commissioner Balloni, Project Administrator

Tomorrow Mike Allen from Oswego 911 and I are traveling to Saratoga to present our PowerPoint to NYSAC on the Regional System. I hope that our presentation will present enough knowledge and importance on the Regional System that they will be confident enough to provide some funding.

Joe Rinefierd proceeded to the Team Leads for their updates.

Brian Butler, United Radio

Reported the final version of the template is complete. United Radio started SPD installs on their new vehicles that came in. Over the next few weeks, they will start up the OCSO fleet.

Sean Sparks, Team Lead Technical

The generator lift to the roof of the Civic Center is scheduled for 9/26/09 at approximately 7:30 a.m. The streets around the Civic Center will be closed off during that time. Tuesday at 10:00, a meeting is scheduled downtown to formulate the logistics. Myriad is aware that this move needs to be done as soon as possible as there won't be a back-up generator until mid day Tuesday, 9/29/09.

Tower Site Installs - The tower site antenna installations are going well. Stump tower's antenna is a special order deal and is scheduled to ship 9/30. Optimization will occur next week. We are in good shape at the remote sites. Jan Blair stated that Stump tower should not delay optimization from occurring and we should be still on target for October 1 deadline for testing.

Chuck Combs, Team Lead Training

Training is on hold until the template is finalized. We need that for the training material. We benchmarked a couple dates but have pushed them out to November. We need 30-60 days notice for the training material.

Jan Blair said that he received the final template from Scott McInnis yesterday. Motorola will validate it and get a copy to Chuck Combs as soon as possible. Chuck Combs said that Friday after his conference call he would like to schedule to meet with the Law Enforcement Team again.

Scott McInnis said there were not many issues changed on the template.

Ben Rinaldi, Team Lead Training

Fire and EMS is meeting regularly.

Joe Rinefierd told Ben that once he has the policy and procedures complete they need to be presented to the Policy Review and Oversight committee (PROC) for review.

Deputy Chief Daly, Team Lead Syracuse Fire

Nothing new to report.

Ken Cook, Dave Steinberg, Joe Rinefierd, Assistant Team Lead, Central Region Fire Districts

Dave Steinberg asked if a letter went out to all agencies explaining what radio to purchase and what not to purchase. Joe Rinefierd said he believes Commissioner Balloni was going to do that. It was inquired at the last meeting if agencies could purchase Kenwood radios, as they are cheaper. Commissioner Balloni stated that agencies could, but then they would not be on the system. Commissioner Balloni strongly encourages all agencies NOT TO PURCHASE OTHER RADIOS. You need P25 radios to be part of the system standard. United Radio is the only processing point for radio equipment and installations.

John Heisler added that in the MOU there is language about what equipment to purchase and be P25 compliant.

Dave Stevenson, Team Lead Technical

Nothing further to add.

Deputy Commissioner Munroe, Team Lead, County 911

Nothing further to report.

John Heisler, III, Team Lead Onondaga County Agencies

We worked very diligently on the MOU. Law has resurrected this again. Law is taking some of the language out regarding the surcharge and will get the final draft out for review to the Team Leads.

Rick Rioux, Team Lead Syracuse Police

Nothing new to report.

[Captain Bleyle, Team Lead Onondaga County Police Agencies](#)

We need a list of those radios that need zones (ERT Teams) programmed in and get it to Kevin Pooley.

[Ray Herrick, Bob Capria, Team Lead, OCSO](#)

Nothing new to report.

[Jan Blair, Motorola](#)

The planning meeting on cutover is Thursday. Friday Motorola is meeting with Commissioner Balloni to discuss the cutover meeting. Coverage testing will consist of two vehicles from the County the week of 10/12/09. Sky wave will be meeting with Intergraph in October when they are on site. We will install the control stations at various agencies and need to discuss that further. November 11 week our site auditor will be checking all site installations and November 30 will be the expanded storage devices. Motorola has started some dish optimization already.

Dave Stevenson asked if there is a set time to plan to turn the Paging system on. Sean Sparks said that things need to take place first. What agencies are to receive the paging network etc? No set date yet. Brian Butler, Jan Blair and I met yesterday on this and we are moving ahead on the UHF paging system. Jan Blair said Motorola would work with you if we start having problems with the current system. We will talk more at the cutover meeting.

Sean Sparks we will meet to discuss the testing acceptance. It will consist of two county vehicles, rep from Motorola, rep from the county and a team member at the Control Center. Calls will be tested back and forth.

Chuck Combs suggested placing Conventional vs. Trunked on the agenda to make sure procedures for patching and interface is in place. This meeting should include Jan Blair, Sean Sparks, Scott McInnis, Chuck Combs and Ben Rinaldi.

[Aaron Boone, Motorola](#)

The noise measurements at the Center and Makyes tower are good. We are very optimistic.

[Lucy Howard, Team Lead, Asset Management](#)

In July and August, the Website activity picked up greatly. The surcharge increase is on the Website also.

[Ken Cook](#) Asked about an Informational Project Overview presentation to all public safety being scheduled. Joe Rinefierd said possibly in November once everything is finalized. We can hold two sessions again for police and Fire/EMS. He asked if a demo could be done on a live system for portable talk and mobile talk with Motorola. Aaron Boone said he could accommodate that. Joe Rinefierd will check into a couple facilities for dates and times and get back to the group.

Meeting Adjourned.

The next OCICS Team Leads Meeting is scheduled for **Tuesday, October 27, 2009 @ 9:00 a.m.** In the 911 Roll Call Room