

Onondaga County Teams Project Responsibilities

Updated 06/30/2009

Item	County Deliverables	Team Lead	Status	Comments	
1	Contract Administration	Assign Project Manager	Project Manager	Completed	
2	Project Kick Off	Review SOW	Team Lead Assignment	Completed	
3	Contract Design Review	Review SOW/CDR	Detailed Team Leads/Time Lines	Completed	
4	Civil Work Vinette	Facilities Ready	Technical Team	Completed	County Responsibility/w Motorola review
4.1	Civil Work 911 Center	Facilities Ready	911 and Technical Team	Completed	County Responsibility/w Motorola review
4.2	Civil Work SKN	Facilities Ready	Technical Team Lead	Completed	County Responsibility
4.3	Civil Work ELB	Facilities Ready	Technical Team Lead	Completed	County Responsibility
4.4	Civil Work LYS	Facilities Ready	Technical Team Lead	Completed	County Responsibility
4.5	Civil Work Highland	Facilities Ready	Technical Team Lead	Completed	County Responsibility
4.6	Civil Work LeMoyne College	Facilities Ready	Technical Team Lead	Completed	County Responsibility/w Motorola review
5	Non-Motorola Equipment Staging	Review Time Lines	Technical/CAD/Recorder/ Other team Leads	Completed	
6	Motorola Equipment Staging Planning Phase			Completed	
7	Develop Fleet Map	Establish Governance Group	Governance Board	90%	
8	Develop Templates	Governance Board	Governance Board	90%	
9	Equipment Lists/Staging	Motorola supplied list	PM/County	Completed	

Item	County Deliverables	Team Lead	Status	Comments	
10	Systems Installation	T1 Links Ready	Technical Team Lead	Completed	County Responsibility
11	Antenna Network Installation Existing Sites	Engineering analysis, drawings, space, access, support facilities, as built.	Technical Team Lead	In-progress	BWT,CIC,HIG,MAK,OTI,PO M,ROS and Stump (Fill Sites)
12	Perform Staging Acceptance Test	Attend FACT	TBD/Langone and Team Leads	Completed	
13	Console Installation	Demarc point, logging recorder interface	Logging Recorder Lead	Completed	
14	Control Station Installation TLMR Backup	Antenna systems, ground point, power, and other RF supported devices	Technical Team Lead or Others	In-progress	
15	Systems Optimization	Access to sites, logging recorder interface,	Combined team leads		
16	Link Verification	Site Links available	Combined team leads		
17	Training	Coordination with end users	Develop detailed schedule		
1818.a	Dispatch		911 Team Lead		
18.b	Fire		Fire Team Lead City/County		
18.c	Police		Police Team Lead City/County		
18.d	EMS		EMS Team Lead		
18.e	County		County Team Lead		
18.f	LOC		TBA		
19	Audit Acceptance Testing	Provide technical teams	Langone w/County		
20.a	R-56 Audit	Provide technical teams	Langone w/County		

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20.b	Equipment Test	Provide technical teams	Langone w/County	
20.c	Functional Test	Provide technical teams	Langone w/County	
20.d	Coverage Test	Provide technical teams	Langone w/County	
20.e	30 Day Burn In	Provide technical teams	Langone w/County	
21	Program and Install Mobiles	Provide Schedule	Staff to work on scheduling Team Leads	United Radio Public Safety
22	Program and Install Portables	Provide Schedule	Staff to work on scheduling Team Leads	United Radio Public Safety
23	Cutover	Finalize cutover plan	Team Leads	
24	Resolve Punch List	Develop gap analysis	Team Leads	
25	Finalize Documentation	Receive and approve	County Project/County Adm	
26	Program and Install Mobiles	Provide Schedule	Staff to work on scheduling	United Radio County Government
27	Program and Install Portables	Provide Schedule	Staff to work on scheduling	United Radio LOC
28	Appoint Governance Organization	Make recommendations to the county executive	Staff works on issues, establishes rules of engagement.	
29	Changes	Change control	Project Manager	
30	CAD Interface	Provide technical details to Intergraph	Team Lead for CAD	
31	Legacy Systems Removal	Prepare Bid Document	Technical Team Lead	

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32	Asset Recovery	TBD	Project Manager/County Agencies, Budget, Purchasing, Law		
33	Back Up Site Validation	Test for operational effectiveness back up site	Teams- TBD		
34	System Management	Determine Systems Administrator	Provide training		