



Motorola Meeting

OCICS - Team Leads

Monthly Project Status Meeting

January 21, 2009

09:30 a.m. @ the 911 Center Roll Call Room

Present were:

Jan Blair, Motorola
Rick Angelillo, Motorola
Walt Thomas, Motorola
Jeff Jenson, Motorola Presenter
John Balloni, Commissioner, Project Administrator
(excused)
Jo-Anne Munroe, Deputy Commissioner, Team Lead
County 911
Lori Hable, Secretary to the Commissioner, 911 Center
David Stevenson, Consultant, Team Lead, Technical
Charles Gabriel, Consultant
John Heisler, III, County Executive's Office
Ben Rinaldi, PSSS, 911 Center, Team Lead Policy &
Procedures
Carl Loerzel – PSSS, Team Lead CAD Integration
Kevin Spraker, PSD, Technical, 911
Sean Sparks, SODO, Technical, 911
Scott McInnis, SODO, Technical, 911
Ed Healy – PSSS, Team Lead Voice Recorder (working
evenings, excused))
Chuck Combs – SODO, Team Lead Training

Lucy Howard – Team Lead Asset Management
Rick Rioux - Team Lead Syracuse Police
Bob Haumann, Syracuse Police
Jeff Daly - Deputy Chief, Team Lead Syracuse Fire
(absent)
Bill Bleyle - Captain, Team Lead Onon Co Police Agencies
Ray Herrick, Team Lead Sheriff's Office (absent)
Robert Capria, OCSO (absent)
Tony DiGregorio – Director, Team Lead EMS
Joe Rinefierd – Director, Fire Bureau
Dave Steinberg – County Fire Chiefs
Mike Downey – Team Lead NYSP (absent)
Brian Butler – United Radio
Rick Webster, United Radio
Ken Cook – Onondaga County Fire Districts Association
Kevin Pooley – United Radio
Tom Callahan, Team Lead, Information Technology
(Absent)
Chick Langone – Langone & Associates (N/A)
Norm Boucher – Langone & Associates (N/A)

[Opening Comments & Updates - Charlie Gabriel \(Project Manager\)](#) Charlie Gabriel welcomed everyone. He reported that the 911 Center received the last letter of Concurrence from Chenango County for approval of a frequency. We now have all 15 pair sent to APCO and should be notified within two (2) weeks if all are approved. Canada is the issue, but if no problems with Canada, we should be all set. We have been working on these frequencies since last June. We had a lot of help in getting these frequencies into APCO.

[Deputy Commissioner Jo-Anne Munroe – Team Lead, County 911](#) PSSS Ed Healy is not here today as he is working nights this week. Therefore, there is no recorder information available at this time. Charlie Gabriel requested a meeting next week on the recorder.

[SODO Sean Sparks & Dave Stevenson – Team Leads - Technical](#) Gave an update on the new 3-remote sites. So far, the weather is cooperating with us to complete the site work. Access to the sites is difficult due to the snow.

- *Skaneateles tower* is constructed. The building/generator foundation is not there yet. The shelter is ready to be delivered to this site though. The Generator is constructed and waiting to be delivered.

- *Plainville/Lysander* – the power is hooked up and delivery of the site equipment is ready.

- *Elbridge* – Waiting for power hook up (meter). We need the road cleaned out. We will then wait until the building comes up to temperature prior to equipment being placed in it.

We are still working on the UPS upgrade at the 911 Center. Sean will meet with United Radio and Paul Bova to make sure everything is all set.

Civic Center location work is progressing. Conduit is run from the sub-basement to the Communications Room. We are still 3-4 weeks out for the crane lift to move the generator to the roof. Time is of the essence on this project. We will expedite connection after that.

911 Technical Staff training took place last week at the Center. The training was very good.

The Master Talk Group Plan – All police, Fire and EMS signed off on it and Sean will get the final product to Motorola. There were a couple of changes with priority 1's and 2's. Chief Daly requested renaming the talk group for the airport. The airport operations, ARF, do respond to alert levels of air emergencies & other services. Sean will get this out to police/fire /EMS first responders to review so all will have access to talk to AARF.

Sean did not work on Fail soft. Ben Rinaldi's team is working on that.

[Kevin Spraker – Team Leads Technical](#) - The Subscriber unit numbers are moving forward. NICE recorder boxes will be moved to the Back-up Site.

[Rick Rioux & Bob Haumann – Team Lead Syracuse Police](#) Syracuse Police is getting ready for installations. Rick said he would review with Bill Bleyle the button functions to make sure they have what they want.

[Bill Bleyle – Team Lead – Onondaga County Police Chiefs](#) Bill echoed what Rick Rioux said about finalizing the layout of the portables and functionality. He will look at simplifying the layout.

[Chuck Combs – Team Lead – Training](#) The Technical Course started. The next course in March and April will be in the system itself.

Train the Trainer schedule will go to all the Team Leads to review. The draft is almost complete. There are 4500 users. The local government users are not included in this number. We should have roughly 6000 users by the time we are done.

[Ben Rinaldi – Team Lead Policy & Procedures](#) – Ben Rinaldi said the MOU is still in the Law Department for review.

The radio procedures are up to date for all disciplines. We are scheduled to meet on January 27th to discuss the emergency button further (not Signal 50).

[Carl Loerzel reported for Ed Healy – Team Lead CAD Integration](#) – Carl Loerzel introduced Scott McInnis, Sean Sparks’s assistant on the Radio Project.

After speaking with Motorola, Intergraph scheduled CAD interface for February. Carl is not comfortable with February and would like to re-schedule it for April when the system is up and running. We will interface the emergency button only for now.

[Lucy Howard – Team Lead – Assessment Management](#) There have not been any new postings to the Website in a month. Lucy is involved in the Asset Management training.

[Tony DiGregorio – Team Leads EMS](#) On the EMS pagers our questions were answered. The additional radios ordered; we are all set. We have the commonality with the airport and do need to be able to talk to the Airport. September 12, 2009 a drill is scheduled at the Airport.

[Joe Rinefierd - Team Leads County Fire – Ken Cook and Dave Steinberg – Assistant Team Lead, Onondaga County Fire](#) Joe Rinefierd said that the alarm activations are not part of this project. We will put this off for now.

Joe stated that agencies that received the new radios delivered to their department need to contact United Radio to have them inventoried. You also need to contact Kevin Spraker so that he gets the ID numbers off them. These would be the radios ordered under the bulk purchase. They were all supposed to go to United Radio, but did not. Kevin Pooley said he would make sure the bulk purchases from Motorola come to United Radio.

[John Heisler III – Team Lead Onondaga County Agencies](#) John Heisler III has not heard back from the Phase II people yet. Charlie will talk about the State Parole unit radios.

[Jan Blair, Motorola](#) Jan Blair discussed “deliverables”. An installation meeting is scheduled next week at United Radio.

- 1) Installation of DC Plants, FNE @ RF sites/Prime Site equipment.
- 2) Cable equipment at all sites
- 3) Finalize antenna ordering and begin install work currently on hold – expecting ends of January to go ahead.
- 4) Review and validate TLMR programming templates & authorize frequency plan.
- 5) Stagger training to ensure agency users are trained just prior to mobile installs.
- 6) Install mobile radio equipment where legacy radios will not be removed.
- 7) Apply power to all FNE & optimize system
- 8) Complete functional testing & system ATP – Begin 30 day burn in period.
- 9) Complete coverage testing
- 10) Upon completion of coverage testing, begin mobile radio installations where legacy equipment will be removed.
- 11) Continue mobile installations until all subscriber equipment under this contract awarded & delivered in December 2008 is installed. *D/C MUNROE ADDED THAT CHUCK COMBS NEEDS TO BE INVOLVED IN ALL ASPECTS OF TRAINING AS HE IS THE TEAM LEAD FOR TRAINING AND IS PREPARING ALL OF THE SCHEDULING WITH THE AGENCIES. JAN BLAIR SAID OKAY.*

- 12) Final acceptance is granted upon completion of all contract deliverables. We are looking at March 2010 for the completion date. Any questions?

Carl Loerzel asked if this date includes the County agencies also. Yes it does.

Chuck Combs asked if we need to plan to deliver this as an update to the community with the projection of the new date as we did at the meeting at OCC. This is affecting all agencies and it affects the end users game plans.

It is our responsibility to keep them updates, informed, why delays are there, and what they are to expect. Changing the timeline is a major factor to these agencies.

Ken Cook - The other bulk purchase for radios is scheduled in June – will this affect that purchase? Jan Blair said the Motorola Management could do a Change Order with a provision.

Chuck Combs - Chuck asked if there is going to be a major technical change in equipment during that time. Jan Blair said “no”.

Bill Bleye – Bill said we need to be cautious on the bulk purchase change date. Agencies have already budgeted in 2009 not 2010. If they have the money now they need to spend it.

Chuck Combs added that the agencies paying 800 MHz user fees need to be made aware of any extra time.

Walt Thomas, Motorola

System Infrastructure Warranty

Term:	One Year	
Commences:	Upon System Acceptance	
Service Level:	On site 7X24	Network Monitoring
	Board Repair	Preventative Maintenance
	Software	
	Dispatch	

United Radio is your focus point on any repairs.

Subscriber Warranty

Term:	Three years
Commences:	Upon System Acceptance
Service Level:	
Year 1	Basic Local Service Plan/Depot
Year 2-3	Depot Level

Subscriber Warranty – First Year

	XTL Series Mobiles	XTS Series Portables	Legacy Portables	Legacy Mobiles
Depot Repair	Yes	Yes	Yes	Yes
Parts	Yes	Yes	Yes	Yes
Labor	Yes	Yes	Yes	Yes
Customer Delivery to Service Center	NA	Yes	Yes	NA
On-Site Emergency Vehicles	Yes	NA	NA	Yes
Mobile Swap (if spare provided by Cust.)	Yes	NA	NA	Yes
Basic Local Service Plan	Yes	Yes	Yes	Yes

Subscriber Basic Local Service Plan

	XTL – Series Mobiles	XTS – Series Portables
Archive Radio Data	Yes	Yes
Over the Air Check	Yes	Yes
Initial Checkout	Yes	Yes
DC Power Check	Yes	NA
Antenna Check	Yes	NA
Power Output	Yes	NA
VSWE Check	Yes	NA
Mobile Swap (if spare provided by cust.)	Yes	NA

Subscriber Warranty Years 2 & 3

	XTL Series Mobiles	XTS Series Portables
Depot Repair	Yes	Yes
Parts	Yes	Yes
Labor	Yes	Yes

There is no service plan for radios purchased under bulk ordering. Everything needs to start out at United Radio with radios. Dave Stevenson asked for a flow chart. Walt Thomas will prepare one for Dave on how this will work.

Discussion took place once the radio goes to the Depot Repair. Walt then reviewed the Subscriber Local Service Plan.

Charlie Gabriel suggested encouraging your people to get 2 & 3-year service if you buy radios under bulk ordering.

Rick Webster said United Radio is representing Motorola and they will tell the end user about the extended warranty and what it includes. The Service Agreement is through Motorola.

Dave Steinberg asked what the control stations and base stations fall under. Walt Thomas said they would fall under the infrastructure 1st year warranty.

The group took a break at 10:45 hours

The meeting reconvened at 11:00.

Jeff Jenson, Motorola Presenter, MCM Technology on Asset Management MCM has done communication asset management for a long time. Ten years ago MCM moved into public safety and the last two years working with Motorola.

Jeff demonstrated the Asset Management screen with Data Review and classifying it. There is training scheduled this afternoon to work with the users and demonstrate how to use this system.

Joe Rinefierd added that on the county Purchase Contract vs. the agency bulk purchase we need dates added to this asset management with both.

Jeff said we can have 5 users to access this system. On the user account, we would use one log in. It was determined that the Center will use Scott McInnis, Lucy Howard, Sean Sparks and United Radio.

It was suggested to have a “status” button to track damaged goods.

The Transition Team Meeting items were covered in the Team Leads Meeting.

Meeting Adjourned.

The next Project Status Team Leads Meeting

is scheduled for

Wednesday, February 18, 2009

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9:00 at the 911 Center roll call room.