



# ONONDAGA COUNTY DEPARTMENT OF EMERGENCY COMMUNICATIONS

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Motorola Meeting  
OCICS – Team leads  
Monthly Project Status Meeting  
November 13, 2008  
9:30 a.m. @ the 911 Center Roll Call Room

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**Present were:**

Jan Blair, Motorola  
Aaron Boone, Motorola (via conf call)  
Rick Angelillo, Motorola (absent)  
John Balloni, Commissioner, Project Administrator (excused)  
Jo-Anne Munroe, Deputy Commissioner, Team Lead County 911  
Lori Hable, Secretary to the Commissioner, 911 Center  
Charles Gabriel, Consultant  
John Heisler, III, County Executive's Office  
Ben Rinaldi, PSSS, 911 Center, Team Lead Policy & Procedures  
Carl Loerzel – PSSS, Team Lead CAD Integration  
Kevin Spraker, PSD, Technical, 911  
Sean Sparks, SODO, Technical, 911  
Ed Healy – PSSS, Team Lead Voice Recorder (absent)  
Chuck Combs – SODO, Team Lead Training  
Lucy Howard – Team Lead Asset Management (absent)  
Rick Rioux - Team Lead Syracuse Police  
Bob Haumann, Syracuse Police (absent)  
Jeff Daly - Deputy Chief, Team Lead Syracuse Fire  
Bill Bleyle - Captain, Team Lead Onon Co Police Agencies  
Ray Herrick, Team Lead Sheriff's Office  
Robert Capria, OCSO  
Dave Stevenson - Team Lead Technical (excused)  
Tony DiGregorio – Director, Team Lead EMS  
Joe Rinefield – Director, Fire Bureau  
Dave Steinberg – County Fire Chiefs  
Mike Downey – Team Lead NYSP  
Brian Butler – United Radio  
Ken Cook – Onondaga County Fire Districts Association  
Kevin Pooley – United Radio  
Tom Callahan, Team Lead, Information Technology (Absent)  
Chick Langone – Langone & Associates (Absent)  
Norm Boucher – Langone & Associates (Absent)

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*Opening Comments & Updates - Charlie Gabriel (Project Manager)* Opened the meeting and said on behalf of Commissioner Balloni he was just informed that POP 25 is a go!

In discussion with the FCC and of interference with other counties, Aaron Boone and Chick Langone reviewed the system for redesign. Commissioner Balloni contacted the 911 Coordinator in Ontario County and asked him to work with us on like frequencies. Ontario County signed an LOC with Onondaga County. Chenango County also insists there is no

relationship between them and Onondaga County by a signed LOC. We have one more location, Oxford FD to contact to see if we can get an LOC with them also.

All 15 pairs have been approved. Commissioner Balloni was very helpful in securing these frequencies with outside agencies.

After review of the numbers with Rustan in Management and Budget, it was determined that control stations were not part of the mix, which doesn't make sense. Control Stations are an integral part of this. Charlie said he would keep everyone informed of the status.

[Deputy Commissioner Jo-Anne Munroe, Team Lead County 911](#) - We are working diligently getting the training in place. The Center will be going to work out of the Back-Up site December 1 -10 in order for Motorola to do the updates to the consoles in the Center.

Charlie Gabriel said he is trying to finalize the order of equipment with Management & Budget. After today, we cannot take any more changes. Charlie said he appreciates everyone's help with this process and hopefully we have met everyone's (agency) needs.

[Sean Sparks –Team Leads Technical](#)

Gave an update on the new 3 remote sites.

- *Skaneateles tower* is up and we are working with Verizon to find the footprint for the building/generator foundation to be built. This will go to Tectonics to be engineered.
- *Plainville* – the steel arrived yesterday for the tower. The foundation is complete. The shelter arrives next Tuesday and then the generator after that. National Grid was on site yesterday to correct an outstanding issue.
- *Elbridge* – The steel is scheduled for delivered in the next two weeks. The foundation is complete. NYSEG was on site and are much easier to work with than National Grid!

The Master Prime Site installation work at the Center is scheduled all week. Wiring takes place today. There were a couple bumps in the road but hopefully the vendor will make good on their oversight.

The agreements for the leases are prepared and now Verizon needs to sign. Sean Sparks said we are trying to have the least impact with the Prime Master Site installation.

Progress was made at the Civic Center location last week. We met with the Department of Labor, as there is the issue of the generator interfering with the window washing system. Facilities will find approved plans on this and Jim Stever is working closely with us.

Vinette Tower – The equipment is moved in and we are on track at this site. We are now traveling around to the sites doing R-56 grounding upgrades. These should be complete by next week.

[Kevin Spraker – Team Leads Technical](#) - The Subscriber units are going well. He is requesting the accurate count since some agencies switched to 1500's instead of the 2500's. Who is getting

what now? Joe Rinefierd said he would give Kevin the correct numbers as the numbers have increased.

[Jan Blair reported for Aaron Boone, Asset Management System](#) - Aaron is moving along on the asset management program. He will present something to the group in the next couple of weeks.

[Carl Loerzel reported for Ed Healy – Team Lead for Voice Recorder](#) – Ed is still waiting for details from Motorola on the NICE voice recording system issue. Jan Blair reported that some e-mails were going back and forth on this and Aaron reported it is a work in progress. Charlie asked when we can finalize a dollar impact on this. Charlie requested Jan/Aaron/Ed to copy him on any correspondence on the NICE recording device so he is up-to-date.

[Rick Rioux – Team Leads SPD](#) - SPD is on schedule and ready to go. We do need more information on the Signal 50 though. Charlie said that the conference call is next Monday with Motorola to discuss Signal 50 plan further.

[Ben Rinaldi – Team Lead Policy & Procedures](#) – Ben Rinaldi said Fail Safe is outline in the procedure and will send it out again for all to review. Charlie asked if there were any questions on Signal 50. Captain Bleyle said he met with Law Enforcement on Signal 50. He took Motorola's suggestion under advisement and put together a document on what law enforcement wants. Their radios will be programmed with emergency receive indicator function, (distributed Law Enforcement Plan for Signal 50).

[Deputy Chief Daly – Team Lead SFD](#) - Fire's needs are a little different for Signal 50 that Law Enforcement. Charlie asked Deputy Chief Daly if he would be ready by Monday when they have the conference call with Motorola. Deputy Chief Daly said no as they still have some technical questions they need answered in order to fully understand the options completely. Joe Rinefierd said he is on board with that. Captain Bleyle said he would be glad to sit down with Deputy Chief Daly and explain options further.

Charlie Gabriel said he would like Monday for all disciplines to have what plan they want to go with for Signal 50. Deputy Chief Daly again specified that he needs specific available options. Deputy Commissioner Munroe asked if Deputy Chief Daly could author his questions in advance to Motorola. Deputy Chief Daly said yes but one answer leads to another question. Joe Rinefierd stated that fire is not ready to prepare this document yet – **Period!** Fire needs the conference call on Monday to clarify some issues.

Captain Bleyle offered that the different feature sets document was a good reference and that to take another look at that to answer some questions. Joe Rinefierd said with POP 25, can we wait and tweak this feature later? Jan Blair said he believes we can.

Carl Loerzel would like his technical team to review the Signal 50 Law Enforcement procedures to better understand when they have to conduct training. This will be a new procedure on the fire side to dispatchers so we want them involved.

EMS is similar to the police procedures. They are usually by themselves on a call in the immediate area. Police and EMS will use Signal 50 and Fire as a Mayday.

[Captain Bleyle – Team Lead County Police Agencies](#) - Resolved the subscriber equipment issues. The public safety mic is the way to go.

[Chuck Combs – Team Leads Training](#) - System Maintenance Training starts December 1<sup>st</sup>. Train the trainer begins after that with all disciplines. We need a better feel for the timeline on the actual cutover for training schedules.

[Carl Loerzel, Team Lead CAD Integration](#) – Motorola will be performing equipment updates at the Center the week of December 1. We have some questions on push-to-talk and alerting interface to CAD. Carl said he believes it is only at the Center and not the back-up site. Jan Blair said that Motorola will meet next week on that.

Carl said he is waiting for the SOW on PTT for the new system. We never had an interface to the back-up Zetron at the back-up site. We are waiting on the SOW for that too. Jan Blair said Motorola scheduled the Push to talk and Zetron at the end of February.

[Ray Herrick – Team Lead Sheriff’s Office](#) – Is working on transition/training with no issues for discussion at this time.

[Tony DiGregorio – Team Leads EMS](#) – Wanted to clarify a rumor he heard, that Police and Fire allotments were sent to United Radio. EMS personnel are being asked why EMS hasn’t submitted their allotment yet. United Radio said they have not received anyone’s allotment yet, so that statement is incorrect. Tony asked why then is a United Radio employee (Okonowski) telling our EMS personnel that we don’t have our allotment in yet and the others do? Please clear this up. Kevin Pooley said he would take care of that internal issue.

\*Tony DiGregorio also requested that “EMS” please be included in the terminology when addressing police and Fire. We are not part of police or fire, we are “EMS”. "I would appreciate EMS being acknowledged as are the other disciplines. Thank you". Tony added a thank you to Kevin Pooley and Brian Butler for meeting with him.

[Joe Rinefierd - Team Leads County Fire](#) – Joe Rinefierd, Dave Steinberg and Ken Cook met and went through the RFP to discuss some concerns.

- 1) We are back to not being sure when installations are to take place; waiting for the leaves on the trees or what?
- 2) Has anyone talked to the Coast Guard or other agencies we talk to via radio to see if they can use the system?
- 3) Met with Rustan and gave Kevin Spraker our allotments for the fire departments. (EMS is not included).
- 4) Signal 50 – Mayday button – what will it trigger?

Charlie Gabriel requested Joe to forward his questions to him so he can address them one by one. We are into Phase 2 and 3 of the Project and we cannot do installations until all issues are taken care of.

Chuck Combs added that it is difficult to put a training timeline together without the knowledge of the staggered cutover. Charlie Gabriel said that is why we have a timeline chart to follow. I need your vision on what area to be installed first; is it West, East or what? Put your roadmap down on how installs are scheduled.

Joe Rinefierd asked when we will accept the system. Is it next May? Discussion continued.

Mike Downey – Team Lead NYSP - No issues.

The next Project Status Team Leads Meeting  
is scheduled for  
Wednesday, January 14, 2009  
@  
10:00 at the 911 Center roll call room.