



# ONONDAGA COUNTY DEPARTMENT OF EMERGENCY COMMUNICATIONS

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Motorola Meeting  
OCICS – Agency Transition Sub - Committee  
August 8, 2008  
11:00 a.m. @ the 911 Center roll call room

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**Present were:**

Jan Blair –Motorola  
Aaron Boone, Motorola  
Jo-Anne Munroe, Deputy Commissioner, Team Lead County 911  
Lori Hable, Secretary to the Commissioner, 911 Center  
Charles Gabriel, Project Manager  
Ben Rinaldi, PSSS, 911 Center, Team Lead Policy & Procedures  
Carl Loerzel – PSSS, Team Lead CAD Integration  
Sean Sparks, SODO, Technical, 911  
Chuck Combs – SODO, Team Lead Training  
Kevin Spraker, PSD, Technical, 911  
Rick Rioux - Team Lead Syracuse Police  
Bob Haumann, SPD  
Jeff Daly - Deputy Chief, Team Lead Syracuse Fire  
Bill Bleyle - Captain, Team Lead Onon Co Police Agencies  
Ray Herrick, Team Lead Sheriff's Office  
Robert Capria - OCSO  
Joe Rinefierd – Director, Fire Bureau  
Mike Downey – Team Lead NYSP  
Dave Steinberg – County Fire Chiefs  
Ken Cook - OCFDA  
Kevin Pooley – United Radio  
Brian Butler – United Radio

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**Absent/Excused:**

John M. Balloni, Commissioner, Project Administrator  
Dave Stevenson - Team Lead Technical  
Ed Healy – PSSS, Team Lead Voice Recorder  
Lucy Howard, 911, Team Lead Asset Management  
Tony DiGregorio – Director, Team Lead EMS  
Tom Callahan, Team Lead, Information Technology

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**I. Introductions and Opening Comments - Charlie Gabriel**

Charlie Gabriel opened the meeting and thanked everyone for attending.

**II. Agency Transition High Level Discussion Topics - Jan Blair**

Jan Blair distributed an agenda, which will deal with Agency transition discussion topics for Motorola and the Agency Team Leads. From the June Meeting, United Radio established a schedule with a pricing Matrix along with questions regarding mobile location and accessories attached to mobile.

- a. #2 – Set Schedule for end-user training – time impact prior to transition:

This was discussed at the Governance Meeting. Training will consist of 4 hours classroom training and 2 hours of hands on no more than 2 weeks from the time of issuance of the radios.

#3 – Agency portable and mobile replacement plan

The team leads will schedule this replacement plan. Charlie has raised the issue with the team leads they have a responsibility to complete the detailed inventory requests and send them into 911. Many of the larger agencies have not complied with this request.

b. #1 – Conditions of agency transitioning – Portable Units deployed to aid transition

Deputy Chief Daly said that this should be required to occur as part of the training process for the hands on training. Deputy Commissioner Munroe said that you will have the radios for the 2-hour hands on training plus the other 4 hours of classroom for a total of 6 hours. Motorola will provide a quick reference guide for the users. Sean Sparks passed around a sample of the cheat sheet. Think about how we want to do portable distribution. Should we program in groups, do we distribute them to the Team Leads etc....What is the best way to accomplish this. Charlie raised the issue of the transition plan that needs to be completed for fire and EMS. Police have developed theirs. Timelines are important and the need to complete their plans are needed.

#2 – Mobile Radio Installation extras covered by individual agencies

Certain things are included – United Radio will pull out two legacy radios at no extra cost. Make sure the message is out there to all users. United Radio did respond to the protocol as far as what radios will go, what stays, and how much it will cost. These questions have been raised a number of times and what United Radio did was to respond to these questions. It is up to the agencies to help frame the dynamics behind fire/EMS agencies radios. A number of technical issues were raised by United so they can better plan for installations and that was the reason why they needed a detailed break out of radios in vehicles.

Brian Butler, United Radio said that at the last meeting Joe Rinefierd wanted to know about the rear mics and speaker on the fire apparatus being interchangeable to the new radio. United Radio will respond in writing. That type of connection would be a quote. All equipment is different and those items may not be able to be mated with the new radio. United Radio would have to review this on a case-by-case basis. Jan Blair asked if United Radio could provide a connection package that would give fire this feature. Brian Butler said the inventory sheets should have this on it and we are trying to determine answers to these questions. Kevin Spraker said that speakers in the rear cab are viable information needed for each apparatus.

Carl Loerzel suggested scheduling a meeting at Storer Auditorium, OCC for all agencies to attend to get all their questions answered on installations etc. Pricing would also be supplied for the agencies for basic installations, and anything extra is up to the agency to pay for and add in their budget. Charlie Gabriel asked Brian Butler to provide budgetary pricing for the August 27<sup>th</sup> meeting. Carl will call and try to schedule a meeting for September 9<sup>th</sup> from

1300 and 1900 hours for police, fire and EMS. A notice will be sent out once the date is confirmed.

c. [Sequence of agencies to transition](#)

See Charlie Gabriel's schedule. The dates will be firmed up at the meeting on August 27<sup>th</sup>. This session will go out to the Team Leads.

Chick Langone said that the coverage testing would have to wait until the leaves are on the trees. Therefore, we are looking at January 09 – March 09 for testing.

The next Transition Team Meeting  
is scheduled for  
September 17, 2008 @ 11:00 a.m.  
In the Roll Call Room