



ONONDAGA COUNTY DEPARTMENT OF EMERGENCY COMMUNICATIONS

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Motorola Meeting
OCICS – Team leads
Monthly Project Status Meeting
April 23, 2008
9:30 a.m. @ the 911 Center Roll Call Room

Present were:

John M. Balloni, Commissioner, Project Administrator
Jo-Anne Munroe, Deputy Commissioner, Team Lead County 911
Lori Hable, Secretary to the Commissioner, 911 Center
John Heisler, III, County Executive's Office
Carl Loerzel – PSSS, Team Lead CAD Integration
Ben Rinaldi, PSSS, 911 Center, Team Lead Policy & Procedures
Kevin Spraker, PSD, Technical, 911
Sean Sparks, SODO, Technical, 911
Ed Healy – PSSS, Team Lead Voice Recorder
Chuck Combs – SODO, Team Lead Training
Dave Stevenson - Team Lead Technical
Charlie Gabriel - Project Manager
Jan Blair –Motorola
Aaron Boone, Motorola
Joe McMullen –Motorola
Rick Angelillo, Motorola
Walt Thomas, Motorola
Jeff Daly - Deputy Chief, Team Lead Syracuse Fire
Rick Rioux - Team Lead Syracuse Police
Bill Bleyle - Captain, Team Lead Onon Co Police Agencies
Ray Herrick, Team Lead Sheriff's Office
Dave Steinberg – County Fire Chiefs
Joe Rinefierd – Director, Fire Bureau
Tony DiGregorio – Director, Team Lead EMS
Kevin Pooley – United Radio
Brian Butler – United Radio

Absent: Lucy Howard – Team Lead Asset Management (Vac)
Mike Downey – Team Lead NYSP
Tom Callahan, Team Lead, Information Technology

Charlie Gabriel (Project Manager) opened the meeting and thanked everyone for attending this meeting. He distributed an “Action Item Spreadsheet” that will be reviewed in this meeting along with the Agenda. Charlie Gabriel introduced the new member of the County Executive's Office, John Heisler, III.

Commissioner Balloni (Project Administrator) gave a brief update of the SWN activities. SWN has a new management team in place. We have not heard back yet from SWN about their participation with Onondaga

County in building towers with us. Commissioner Balloni has been in touch with Tom Roche, the Project Coordinator, NYS – SWN. The State does not act quickly. The County Executive sent a letter to the director of

OFT, requesting participation by SWN. About a week after that, SWN contacted us to discuss the building of towers further. Working together would be beneficial for both agencies. Commissioner Balloni will schedule the "leases" for building towers on the May Public Safety Committee, Ways & Means and full Legislature.

Joe Rinefierd and Commissioner Balloni are both in touch with the Division of Management & Budget about the purchase of new radios. We believe the County can set up a process to be the middle person to bill the town and village agencies. Commissioner thanked everyone for attending this meeting and for your continued participation. We are progressing very well with this project with Motorola.

Deputy Commissioner Jo-Anne Munroe (Team Lead County 911) – Nothing to report on at this time.

Dave Stevenson and Sean Sparks (Technical) – Three (3) new sites are in the process of being located in Lysander, Skaneateles and Elbridge. We should have one signed lease for the land in Elbridge to present at the County Leg meeting in May and one is in the hands of the property owner. A Skaneateles site is still in the works.

The tower analysis inspection at Rose Hill reflects more structural work needs to be done. Once done, this tower will meet the standards. The rest of the towers passed analysis inspection. Vinette Tower rooftop build out is on its way.

Sean Sparks said that the Alert System Paging is in progress. Another layer of redundancy is planned with SFD and county fire.

Talk path plan meetings are moving forward with great strides.

Logging Recorder – The vendor was on vacation last week. We will meet with Motorola on the analog and digital information. Recording of real time will be redundant at the 911 Center and back-up site with the NICE solution.

Charlie Gabriel recommended getting Motorola more involved in the development for the talk groups. Jan Blair will schedule the testing for staging and development of radios.

Aaron Boone – Once the infrastructure comes to the field, Motorola can test more templates on the system for the users in order to define further. Sean Sparks recommended reaching out to Rick Rioux, Bill Bleyle, Chief Daly and the fire guys next week to develop templates for each radio (4 templates), and LOC's to be developed for the T/V etc. The area hospitals are now involved in this mix. Please schedule a time to meet.

Rick Rioux – Is working on the talk path groups and doing more tweaking. Overall, the process is going well. SPD has 21 new radios to be installed in vehicles currently. Aaron Boone asked if they are trunking capable. Rick Rioux thought so, but is going to check to make sure.

Dave Stevenson added that each site still needs to be licensed with the FCC and Emil Vogel is working hard in that area. Aaron Boone said that we could fire the sites up to see if the radios are working and possibly use SPD's new radios as a test. Rick Rioux said SPD is purchasing 20-25 new portables also.

Bill Bleyle (Onon Co Police Agencies) – The control station list is complete and sent to Charlie Gabriel. The talk group plan was sent to police chiefs and we met to refine them. There are a couple of fine-tuning issues and Bill will meet with Ray Herrick from OCSO and Motorola to firm things up. This is still a couple weeks out. Bill needs to address/discuss with Ray Herrick the Civic Center Deputies and the Justice Center yet. Bill Bleyle said he would have the incentive pricing estimates by the end of the week.

Charlie Gabriel – Are the agencies ready to sign off on the trunked plan? Yes, the Team Leads can sign off for them.

Dave Steinberg – No issues for discussion at this time.

Deputy Chief Daly (Team Leads SFD) – No issues for discussion at this time.

Chuck Combs (Team Leads Training) – No issues for discussion at this time.

Ben Rinaldi (Team Leads Policy & Procedures) – Waiting for the finalization of the talk group plans to put together the policy & procedure.

Carl Loerzel – Scheduled a conference call with Intergraph, Motorola and 911 to discuss the interface for CAD, push-to-talk and review other issues on how the system is set up. The Center is looking at purchasing another console dedicated to those functions in the Computer room. Intergraph will provide a time line development and we need a date from Motorola for testing the interface.

Ray Herrick (Team Leads OCSO) - Scheduled a meeting with Chief Tubbert to firm up some issues.

Tony DiGregorio (EMS) – EMS is being productive and moving forward.

Joe Rinefield said he is working with all groups on the talk group plans. The inventory issue is still outstanding and needs to meet with fire to get this done.

Charlie Gabriel said overall, the Team leads are progressing well and we seem to be on-schedule. The towers are not on schedule.

Jan Blair (Motorola) Discussion Topics

a.) Action Item Spreadsheet

#4 - Rack design = Mark as completed.

The project management side is on target. The County side has a couple items outstanding to check on.

Aaron Boone – The Staging team is scheduled for June in Chicago. Manufacturing begins with the detailed information compiled. Programming information Motorola is still gathering info on that.

#10 – Will look at this again.

#16-17-18-19 = On hold at this time – insurance.

#23 – Waiting for more information from NICE.

#24 – Work in progress.

#26 – Address listing of Fire Station locations where control stations will be installed. Dave Stevenson said he and Sean Sparks would walk through each fire station, as no two are alike. They need to look at a number of the fire stations. This will be a bit time consuming. DOT's are straightforward.

#32 – United Radio is looking at this.

#33 – Need clarity on use and acceptance when an agency uses their radios; when the warranty goes into effect.

#34 – Site walk 4/22/08 at the 911 Center to review location of the UPS for Master/Prime Site equipment.

Commissioner Balloni asked if our site location was adequate for the UPS and prime site equipment. Aaron Boone said that 911's equipment needs to be protected by UPS. It will be redundant by two boxes (UPS) Box A and Box B. They will not be powered by 911's utility but a separate entity, which will be an additional load to 911. The units are 50" high with a battery cabinet. Sean Sparks added that an isolation transformer will be installed in the UPS room. Jim Stever will review the layouts first.

b) Site Antennas

Jan Blair reported that Northeast would start the work in two more weeks. Chick Langone is still researching patterns with adjacent counties. Charlie Gabriel said he spoke with Chick yesterday and he is done.

c) Finalize Factory Acceptance Test Procedure (FATP)

Aaron Boone will present a plan to the Onondaga County for review and demonstrate it a part of the test at staging. Once Onondaga County signs off, Motorola will ship the equipment. Aaron Boone said that the field added items will be on the checklist and he will provide those prior to the team leads review.

Dave Stevenson said that licensing at certain sites, Onondaga County is at the mercy of the FCC, but hopefully things should move along.

d) Finalize plans for visit to Staging

June 17th is arrival date; June 18 begin demo (ATP process all day on the 18th); June 19 complete with FATP; return to Onondaga County. Charlie Gabriel said if you received the e-mail to attend the staging in June, please get back to him ASAP if you plan to attend.

f) Establish working subcommittee for Cutover Plan

This is critical. United Radio, Motorola and the County team will be on the subcommittee to set kick off meeting. Establish a date.

g) Installation of mobile units and procedure

Meet with Brian Butler and Kevin Pooley of United Radio.

Brian Butler distributed a narrative of what the customized installation is and a sheet describing installation DECISION <MATRIX standard vs. custom.

- Draft Matrix document distributed to all to identify what is a chargeable item involved in the installation.
- United Radio needs to know what radios you are keeping in your vehicles. (Team leads to determine this and report back to United Radio)
- Fire/EMS agencies, mutual aide – use low band – will you keep that low band radio?

Joe Rinefierd said it states removal of 1-legacy radio. What if the agency has two? Brian Butler said you might need to work with the County and Motorola on this. He did not have an answer yet. **MAKE THIS AN ACTION ITEM.**

Joe Rinefierd said he needs further explanation on the headset system interface. What is included in the County contract? Brian said do not confuse the County contract with this item. Fire/EMS will have questions on this unless a better explanation is provided.

800 radios are installed by Bush Electronics currently. Some radios are leased and some owned. Need to work this out further.

Brian Butler will re do the list once reviewed by the Team Leads for comments. Once reviewed by Team Leads, Charlie Gabriel will forward it on to Brian Butler.

Meeting adjourned.

**The next OCICS Team Leads Project Status meeting is scheduled for:
Tuesday, May 20, 2008
@ 10:30 a.m.
911's Roll Call Room**